



Reference no

Log no

For office use

## Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**We strongly advise that you contact your Community Area Manager before completing your application.**

### 1 - Your organisation or group

Name of organisation	Bradford on Avon Community Area Partnership		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify Community Area Partnership		

### 2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Bradford on Avon Community Area
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project?  <b>Important: This section is limited to 300 characters only (inclusive of spaces).</b>	A week of COME and TRY IT Sporting Activities in conjunction with sports clubs throughout the Community Area, culminating in a Sports Weekend in the Country Park in Bradford on Avon running alongside the externally organised Triathlon, Aquathon and 10k Run
Where will your project take place?	Throughout the BoA Community Area
When will your project take place?	May 16th - May 22 <sup>nd</sup> 2011
How many people will benefit from your project?	Please refer to other information
How does your project demonstrate a direct link to the community plan for your area?  Please provide a reference/page no.	Lack of some outdoor facilities. Lack of sports coaching facilities for young people. Some excellent clubs but some have no youth provision.  Culture, Leisure and Sport - Page 13

**What is the link between your project and other local priorities?** e.g. Priorities set by your area board and parish plans.  
 Contribution to the Wiltshire Council Objectives on Health and Wellbeing  
 Promoting participation in sport and active life style  
 Legacy of a Local Sports Directory  
 Forging links with local organisations such as Age UK, Sports Young Ambassadors in local schools, Walkers are Welcome

**How did you discover there was a need for your project and how will your project benefit your local community?**  
**Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)**

A Family Sports Weekend event was held last year, at which a few sports were trialed. The concept was found to be both successful and popular. This year meetings with interested sports organisations have been held and to date more than twenty have committed to participate in a Sports Festival this year.

There are currently no other community based events for Sport, and the intention is to establish the Festival as an Annual Event providing a framework for new and dwindling sports to launch or renew, and for active sports to expand their offering and recruit additional members.

Emphasis will be made to providing a legacy item of an annual event to sustain the profile of sports and wellbeing in the community and link into the 2012 Olympic Games.

The Festival will be used as part of the sector consultation with the Sports sector as input to the Community Plan.

**Any other information about your project.**

Benefit will be seen by the Whole Community Area and it's Sports Clubs and Societies. In addition visitors from outside the are who have been attracted by the British Triathlon Federation registered Sprint Triathlon.

The festival will be participating in the Inspire program associated with the 2012 Olympic Games. The prime objective of the London 2012 Inspire programme is to reach new audiences, to forge new partnerships and to inspire change in sport, culture, education, sustainability, volunteering and enterprise.

There will be a legacy of Youth Sections in some sports clubs and the opportunity for people with disabilities to participate in sports and leisure activities.

**3 - Management**

**How many people are involved in the management of your group/organisation?**

Of these, how many are:

<b>Over 50 years</b>	<b>Male</b>	<input type="text" value="7"/>	<b>Female</b>	<input type="text" value="4"/>
<b>25 – 50 years</b>	<b>Male</b>	<input type="text" value="10"/>	<b>Female</b>	<input type="text" value="10"/>
<b>Under 25 years</b>	<b>Male</b>	<input type="text" value="2"/>	<b>Female</b>	<input type="text" value="2"/>
<b>Disabled People</b>	<b>Male</b>	<input type="text"/>	<b>Female</b>	<input type="text"/>
<b>Black and Minority Ethnic people</b>	<b>Male</b>	<input type="text"/>	<b>Female</b>	<input type="text"/>

**If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

Funding for each annual event will be sought each year from a variety of sources

**If you were not awarded the full amount requested, what would be the impact on your project?**

Reduced publicity and reduction of resources for the festival, limiting the programme content

**How will you know whether your project has made a difference in the community?**

Feedback from participating clubs and organisations

**Have you contacted Charities Information Bureau for help with your application/ to seek funding?**

Yes

No

**To who have you applied for funding for this project (other than Wiltshire Council)?**

BoA Town Council

**Have you been successful?**

Yes

No

**Have you or do you intend to apply for a grant from another area board within this financial year?**

Yes

No

**If yes, please state which ones.**

**Are you in receipt or anticipating other funding from Wiltshire Council for this project?**

Yes

No

#### **4 - Information relating to your last annual accounts (if applicable)**

**Year ending:**

**Month:**

**Year:**

**A - Total income:**

£

**B - Minus total expenditure:**

£

**Surplus/deficit for year: (A minus B)**

£

**Free reserves held:**

£

## 5 - Financial information

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Provision of Marquee	£590	Own fundraising/reserves	C	£500
	£			£
Insurance	£450	Parish/town council	C	£1,000
	£			£
Publicity Banners	£400	Trusts/foundations		£
	£			£
Provision of Soft Play Equipment	£295	In kind	C	£2,000
	£			£
Printing	£1,257	Other		£
	£			£
Administration & Labour	£2,000			£
	£			£
Netball Equip. & Extra Marquee	£1,000			£
<b>Total Project Expenditure</b>	<b>£5,992</b>	<b>Total Project Income</b>		<b>£3,500</b>
<b>Total project income B</b>		<b>£3,500</b>		
<b>Total project expenditure A</b>		<b>£5,992</b>		
<b>Project shortfall A – B</b>		<b>£2,492</b>		
<b>Award sought from Wiltshire Council Area Board</b>		<b>£2,492</b>		
<b>Bank Details</b>				
Please give the name of the organisations' bank account e.g. Barclays				
Please give the title name of the organisations' bank account e.g. current				

## 6 – Supporting information – Please enclose the following documentation

### Enclosed (please tick)

- Written quotes including the one you are going to use
- Latest inspected/audited accounts or annual report
- Income and expenditure budget for current financial year
- Project budget (if applicable)
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:**

**a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?**

Open to all the community

**b) How does your project work to promote inclusion, participation and good community relations?**

Open access

**c) Is your project targeted at a specific group? If yes, please tick any of the following which apply**

- Under 25's     Over 50's
- Mostly or all men/boys                       Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

**8 - Declaration (on behalf of organisation or group) – I confirm that...**

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.     Child Protection     Public Liability Insurance
- Equal opportunities     Access audit     Environmental impact
- Planning permission applied for (date)                      or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:**

**Date:** 15/02/2011

**Position in organisation:**

**Please return your completed application to the appropriate Area Board Locality Team**